

**Do you write reports for court – observation reports following supervised contact – conference reports – mental health tribunal reports?**

**Would you like to improve your report writing skills?**

**SOCIALWORK 2000 invite you to attend a**

## **REPORT WRITING SKILLS WORKSHOP**

**The workshop will help participants:**

- Understand the components of a good report
- Produce reports that are clear, succinct and to the point
- Construct arguments, prepare summaries and write recommendations

**Who Should Attend?**

- All social workers looking to improve existing skills and confidence, regardless of their field of practice
- Social work students embarking upon their third year training
- Contact supervisors responsible for writing observation reports
- Newly Qualified Social Workers

**When?**

Tues 8 July 08

9am – 1pm

Refreshments and brunch included

**Cost?**

£35 if you are already working through SocialWork 2000

£45 everyone else – all welcome to attend

**Where?**

SocialWork2000 Offices

500 Avebury Boulevard,

Central Milton Keynes

MK9 2BE

**Certificated attendance will be provided for your GSCC Post  
Registration Training and Learning record**